

BUILDINGS AND SAFETY ENGINEERING (13)

AGENCY PLAN: STATEMENT OF PURPOSE, GOALS AND BUDGET SUMMARY

STATEMENT OF PURPOSE:

The Buildings and Safety Engineering Department provides for the safety, health and welfare of the general public as it pertains to buildings and their environs in an efficient, cost-effective, user-friendly and professional manner.

AGENCY GOALS:

1. Ensure the safe design and construction of buildings and installation of components by enforcing current nationally recognized codes as established by ordinance.
2. Maintain the stability and safety of neighborhoods by enforcing the property maintenance code and other related ordinances.
3. Ensure peace and safety of the public by enforcing zoning codes, conditions and other relevant regulations. Satisfy business, residential and other customer needs.
4. Operate the department in a financially responsible manner to provide for a lower cost of government and pass efficiencies along to customers.
5. Build and maintain a high-performance organization that is the department sought by employees to work in and results in national, state and local respect for the skills and expertise of the employees.
6. Reduce the number of vacant and dangerous structures within the city.

AGENCY FINANCIAL SUMMARY:

2005-06 <u>Requested</u>		2004-05 <u>Budget</u>	2005-06 <u>Recommended</u>	Increase (Decrease)
\$ 31,233,687	B & SE Appropriations	\$ 26,582,451	\$ 28,712,522	\$ 2,130,071
19,068,165	Grant Appropriations	10,536,644	9,000,000	(1,536,644)
\$ 50,301,852	Total Appropriations	\$ 37,119,095	\$ 37,712,522	\$ 593,427
\$ 31,233,687	Departmental Revenues	\$ 26,582,451	\$ 28,712,522	\$ 2,130,071
19,068,165	Grant Revenues	10,536,644	9,000,000	(1,536,644)
\$ 50,301,852	Total Revenues	\$ 37,119,095	\$ 37,712,522	\$ 593,427
\$ -	NET TAX COST:	\$ -	\$ -	\$ -

AGENCY EMPLOYEE STATISTICS:

2005-06 <u>Requested</u>		2004-05 <u>Budget</u>	04-01-05 <u>Actual</u>	2005-06 <u>Recommended</u>	Increase (Decrease)
305	City Positions	297	278	301	4
36	Block Grant Positions	31	29	31	0
341	Total Positions	328	307	332	4

ACTIVITIES IN THIS AGENCY:

	2004-05 <u>Budget</u>	2005-06 <u>Recommended</u>	Increase (Decrease)
Administration and Licenses	\$ 10,198,318	\$ 11,551,693	\$ 1,353,375
Inspection Services	16,384,133	17,160,829	776,696
Demolition Administration	10,536,644	9,000,000	(1,536,644)
Total Appropriations	\$ 37,119,095	\$ 37,712,522	\$ 593,427

BUILDINGS AND SAFETY ENGINEERING (13)

ADMINISTRATION, LICENSES AND PERMITS, PLAN REVIEW ACTIVITY INFORMATION

ACTIVITY DESCRIPTIONS: ADMINISTRATION, LICENSES AND PERMITS AND PLAN REVIEW

The **Administration Division** is responsible for the management, planning, program development, customer relations, accounting and technology functions. The Administrative Division also conducts administrative hearings for code variances. The Accounting group in the Administrative Division provides financial oversight, including DRMS, budget, and accounts payable duties. The functions of the Accounts Receivable Unit are incorporated into the Licenses and Permits Division. Functions within the unit comprise of billing, collection and accounting for funds associated with department operations; management of the insurance escrow and rent escrow payments; issuance of professional licenses and renewal notices; permits and acceptance of payment for licenses including those issued by Inspection Services. Additional responsibilities consist of new and renewal applications for several business licenses, collection of delinquent license fees and identifying new businesses.

The **Plan Review Center** is responsible for ensuring compliance to City adopted codes and ordinances in the design of buildings. The staff performs review and approvals of construction plans (design drawings, work description) which involves Building, Electrical, Mechanical and Plumbing Code compliance verification; the staff reviews and approves applications for homeowner trade permits, building permits, demolition permits, awning permits, sign permits and canopy permits. They also perform compatibility studies, zoning verification, land use grant inspection, and coordination of plan review by other agencies, such as Health, DWSD, City Engineering and Fire. This center has seen consistent growth in permit volumes over the last five years. The **Plan Review Center** allows B&SE to efficiently route plans to other City agencies for review. Renovations have enabled the Department to provide one location where representatives of agencies, such as Fire, Health, and B&SE divisions, can provide on-site assistance to customers eliminating the need for customers to visit multiple locations.

GOALS:

1. Operate the department in a financially responsible manner to achieve self-sufficiency.
2. Build and maintain a high-performance organization for employees to work in that results in national, state and local respect for the skills and expertise of our employees.
3. Satisfy business, residential and other customer needs.

MAJOR INITIATIVES FOR FY 2004-05 AND FY 2005-06:

The engagement of senior management in discussions to assist in developing future directions and goal attainment for the Department continues to be of great importance to the Buildings and Safety Engineering Department. The evaluation of departmental operation and service to determine which most effectively contribute to the City's goals continues to drive department processes.

The 2005-06 budget reflects modest financial improvement based upon limited building permit and inspection fee increases. In accordance with the Michigan Construction Code, the B&SE strives to maintain a rate structure that allows the department to remain self-sufficient. Additional modest fee increases may occur in future years, however those increases may be substantially reduced upon continued success in department collection efforts.

The Department continues to improve reliability and accuracy of billings in an effort to increase collections and decrease the number of unpaid inspections and licenses. Department leadership continues to review the Department's structure for greater administrative and financial management.

PLANNING FOR THE FUTURE FOR FY 2005-06, FY 2006-07 and BEYOND:

The Tidemark software update program will continue during the 2005/06 fiscal year, with the automation of more permitting activities and the continued input of Department records.

The B&SE continues to add customer service improvements with the addition and use of interactive voice response capabilities. Permit request generation via the Internet will be reviewed and added, after operational processes that support this initiative have been fully implemented and operational effectiveness is gained.

BUILDINGS AND SAFETY ENGINEERING (13)

The Department also desires, based upon funding, to improve its program of inspection utilizing handheld devices for improved customer service offerings during the 2005-06 fiscal year.

The Department expects to continue its aggressive collections program during the 2005-06 fiscal year by enhancing the small claims collection efforts and implementing 30- and 60-day post billing reminder notices.

BUILDINGS AND SAFETY ENGINEERING (13)

ADMINISTRATION, LICENSES AND PERMITS MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2002-03 Actual	2003-04 Actual	2004-05 Projection	2005-06 Target
Inputs: Resources Allocated or Service Demands Made				
Training hours per employee	12	12	12	12
Frequency of employee awards	Bi-Annual	Bi-annual	Bi-annual	Bi-annual
Number of employees recognized	60	50	50	50
Number of employee participation teams	4	4	4	4
# of customer groups which meet regularly with Department	4	4	4	4
Outputs: Units of Activity directed toward Goals				
Total Permits issued	27,574	25,000	25,000	
Business licenses	2,048	2,362	2,500	2,500
Occupational licenses	7,265	7,363	7,500	7,500
Special Land Use Hearings	6	6	6	6
Petitions processed	19	20		
Major construction plans tagged in and reviewed	785	829	800	800
Total building permits issued	7,309	7,346	7,250	7,000
Demolition permits issued	1,116	1,635	1,635	
Efficiency: Program Costs related to Units of Activity				
Number of inspection fees billed ¹	38,740	41,000	42,500	42,500
Inspection fees rendered	1,074,1329	10,515,057	11,000,000	11,000,000
Percentage of fees collected	48	70	75	80
Percent of mail-in payments processed daily: less than 2 months old	90%	92	100	100
Average number of weeks for decision from hearing date	186	200	260	260
Activity Costs	\$7,586,897	\$7,973,684	\$10,198,318	\$11,551,693

¹those accounts billed that are not normally pre-paid.

CITY OF DETROIT
Buildings and Safety Engineering Department
Financial Detail by Appropriation and Organization

Administration	2004-05 Redbook		2005-06 Dept Final Request		2005-06 Mayor's Budget Rec	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Administration and Licenses						
<i>APPROPRIATION ORGANIZATION</i>						
10814 - Administration and Licenses						
130310 - Administration	16	\$6,734,918	16	\$6,580,091	16	\$8,193,372
130312 - Licenses and Permits	36	\$2,080,797	46	\$2,734,544	47	\$2,264,628
130314 - Plan Review	16	\$1,382,603	16	\$1,466,294	15	\$1,093,693
APPROPRIATION TOTAL	68	\$10,198,318	78	\$10,780,929	78	\$11,551,693
ACTIVITY TOTAL	68	\$10,198,318	78	\$10,780,929	78	\$11,551,693

CITY OF DETROIT
Budget Development for FY 2005-2006
Appropriations - Summary Objects

	2004-05 Redbook	2005-06 Dept Final Request	2005-06 Mayor's Budget Rec
AC0513 - Administration & Licenses			
<i>A13000 - Buildings and Safety Engineering Depar</i>			
SALWAGESL - Salary & Wages	2,803,419	3,131,258	2,805,532
EMPBENESL - Employee Benefi	1,611,822	2,273,060	1,445,250
PROFSVCSL - Professional/Cont	244,692	100,000	100,000
OPERSUPSL - Operating Supplie	278,780	264,380	430,835
OPERSVCSL - Operating Service	4,304,148	4,354,031	5,890,960
CAPEQUPSL - Capital Equipmen	200,000	125,000	50,000
OTHEXPSSL - Other Expenses	755,457	533,200	829,116
<i>A13000 - Buildings and Safety Enginee</i>	<i>10,198,318</i>	<i>10,780,929</i>	<i>11,551,693</i>
AC0513 - Administration & Licenses	10,198,318	10,780,929	11,551,693
Grand Total	10,198,318	10,780,929	11,551,693

BUILDINGS AND SAFETY ENGINEERING (13)

INSPECTION SERVICES ACTIVITY INFORMATION

ACTIVITY DESCRIPTION: INSPECTION SERVICES

Inspection Services are primarily responsible for protection of the public health, safety and welfare in new and existing buildings. Several divisions associated with code enforcement are in this activity.

The **Mechanical/Electrical Division** includes four inspection sections (elevators, boiler, electrical and mechanical) responsible for the regulation of the design, installation, and maintenance of mechanical and electrical equipment. The Examination Section is responsible for all testing of business and occupational licenses relating to the operation of the above equipment. The Court Enforcement Section is responsible for ensuring compliance of mechanical/electrical violations and abatement of consumer fraud through owner identification procedures and issuance of tickets, and is instrumental in the arraignment and the sentencing of violators. Electrical inspection, contractor examination, and journeyman licenses examinations are also performed.

The **Housing/Plumbing Division** performs pre-sale inspections of one- and two-family dwellings in compliance with the City of Detroit Housing Ordinance. The Plumbing Section inspects and reviews plans for new construction, alterations and renovations. The unit performs cross-connection inspections of water systems to ensure the prevention/elimination of contamination in the potable drinking water system. Administration of the drain layer contractor examination, registration of plumbing contractors, drain layer contractors and water treatment operators also are handled by the unit. The licensing and registration of skilled trades persons is another area of quality assurance that assists the unit in its inspection duties.

The **Buildings Division** ensures that construction methods agree with approved plans, which are in concert with building codes and standards, and performs periodic and complaint inspections of existing buildings. In addition, the Buildings Division inspects wrecking, sign and awning permits; processes insurance escrow accounts for fire repair and complaints related to constructions activity; and issues certificates of occupancy.

The **Zoning Unit** is responsible for processing all special land use requests, (permitted with approval use, regulated, and controlled uses) verifies all required neighborhood survey petitions, reviews all proposals to erect cellular telephone towers and works with the staff of City Planning Commission (CPC) and Planning and Development Department (P&DD) on land use issues, amendments and updates to the Detroit Zoning Ordinance.

The **Property Maintenance Division** provides periodic inspections to all existing structures to encourage property maintenance and stabilize neighborhood communities in support of the “Kids, Cops, Clean” initiative. This unit, created initially under the Municipal Civil Infraction Bureau, is expected to have major impact on quality of life issues within Detroit. The adoption and enforcement of the blight violations will bring annual inspections to commercial and residential properties to ensure their maintenance and aid in growing Detroit and the “Kids, Cops, Clean” initiative.

GOALS:

1. Ensure the safe design and construction of buildings and installation of components by enforcing current nationally recognized codes as established by ordinance.
2. Maintain the stability and safety of neighborhoods by enforcing the Property Maintenance Code and other related ordinances.
3. Ensure peace and safety of the public by enforcing the official zoning ordinances of the City of Detroit, conditions and other relevant regulations.

BUILDINGS AND SAFETY ENGINEERING (13)

MAJOR INITIATIVES FOR FY 2004-05 and FY 2005-06:

During 2005-06, the Department intends to continue its current neighborhood stabilization efforts of 1) citywide property maintenance code enforcement and 2) increased enforcement of rental property inspections.

Since the adoption of the Property Maintenance Code (Blight Violation), the Department has been equipped with a tool to improve the appearance and safety of commercial and residential properties across the city. The department recognizes that the identification of ownership of rental properties in dire need of repair must be a priority for this unit. Therefore, the exploration of partnering opportunities with other agencies, to better identify and target owners of rental properties, will be a priority during 2005-06. Additionally, many commercial operations have existed in violation of conditions established under Special Land Use grants. Therefore, annual audits of special land use conditions will see an increase in enforcement activity. The Department will also continue to target Specially Designed Merchants and Specially Designed Distributors to ensure that they are in compliance with signage, parking lot improvements, exterior lighting and blight control.

The 2005-06 Mayor's Recommended Budget reduces Fire inspectors from the Fire Department Fire Marshal's Office. Currently inspectors from the Fire Marshal and BS&E each visit buildings for routine inspections to enforce the same State of Michigan Building Code standards. Assuming BS&E is the lead in inspecting fire safety devices and conditions saves duplication of effort for the City, while increasing citizen efficiency. No positions have been added to BS&E as a result.

PLANNING FOR THE FUTURE FOR FY 2005-06, FY 2006-07 and BEYOND

Implementation of peripheral functions of the permit planning software (Web-based permitting, interactive voice response for inspection scheduling and tracking, hand held devices and electronic approval routing) will greatly improve customer service functions. The continued integration of the Tidemark permitting system is the foundation for future Department operational improvements and will require stretching of limited financial resources.

Preparing for construction activity as expected, based upon expanded casino operations and hotel revitalization, will present a challenge, and opportunity, for the department to demonstrate employee professionalism and resolve.

The Buildings & Safety Engineering Department will continue with its review of the current organizational structure to achieve the most efficient operation while delivering the best customer service and supporting the "Kids, Cops, Clean" initiative while assisting in growing Detroit.

BUILDINGS AND SAFETY ENGINEERING (13)

PROPERTY MAINTENANCE ENFORCEMENT DIVISION MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2002-03 Actual	2003-04 Actual	2004-05 Projection	2005-06 Target
Outputs: Units of Activity directed toward Goals				
Number of Multiple Dwelling inspections	N/A	N/A	7,050	7,050
Number of 1 and 2 Family Rental Inspections	N/A	16,350	44,945	37,600
Number of Commercial Property Maintenance Inspections	NA	4,782	26,437	33,000
Zoning Special Land Use Grants	N/A	1,375	3,912	3,000
Rental Registrations issued	4,666	N/A	15,000	18,000
Percent of inspections issued tickets	N/A	N/A	19.5%	20.0%
Percent of inspections issued correction orders	N/A	N/A	64.7%	70%
Efficiency: Program Costs related to Units of Activity				
Average fine amount per Blight violations notice	N/A	N/A	\$300	\$300
Number of Administrative judgments received from DAH	N/A	N/A	N/A	N/A

INSPECTION SERVICES FOR MECHANICAL/ELECTRICAL DIVISION MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2002-03 Actual	2003-04 Actual	2004-05 Projection	2005-06 Target
Outputs: Units of Activity directed toward Goals				
Number of mechanical permits issued	7,862	6,013	6,193	6,379
Number of boiler permits issued	171	197	203	209
Number of elevator permits issued	220	309	318	328
Number of electrical permits issued	7,632	7,941	8,179	8,424
Boiler safety inspections	4,886	3,981	4,000	4,000
Elevator safety inspections	5,691	4,699	4,700	6,500
Mechanical equipment safety inspections	18,745	21,350	24,900	24,900
Efficiency: Program Costs related to Units of Activity				
% of mechanical inspections paid	36%	68%	100%	100%
% of boiler inspections paid	33%	67%	100%	100%
% of elevator inspections paid	69%	66%	100%	100%
% of electrical inspections paid	95%	80%	100%	100%
Average days for inspection response	3	1	1	1

INSPECTION SERVICES FOR HOUSING/PLUMBING MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2002-03 Actual	2003-04 Actual	2004-05 Projection	2005-06 Target
Outputs: Units of Activity directed toward Goals:				
Plumbing inspections – cross connections	4,044	3,112	4,230	5,640
Plumbing permits issued	4,393	4,304	4,300	4,400
Efficiency: Program Costs related to Units of Activity				
Number of pre-sale housing inspections paid	9,434	9,476	4,845	8,500
% Plumbing cross connection inspections billed	100%	100%	100%	100%
% Plumbing cross connection inspections paid	70%	100%	100%	100%

BUILDINGS AND SAFETY ENGINEERING (13)

INSPECTION SERVICES FOR BUILDINGS DIVISION MEASURES AND TARGETS

Types of Performance Measure: List of Measures	2002-03 Actual	2003-04 Actual	2004-05 Projection	2005-06 Target
Outputs: Units of Activity directed toward Goals Number of building inspections	43,598	41,741	37,533	40,957
Outcomes: Results or Impacts of Program Activities % of violation citations issued	24%	6%	8%	15%
Citations being litigated	676	283	284	568
Efficiency: Program Costs related to Units of Activity % of annual building inspections billed	100%	100%	100%	100%
% of annual building inspections paid	55%	70%	70%	70%
Activity Costs (Total)	14,290,871	\$15,022,909	\$9,352,186	\$17,160,829

CITY OF DETROIT
Buildings and Safety Engineering Department
Financial Detail by Appropriation and Organization

Mechanical Inspections	2004-05 Redbook		2005-06 Dept Final Request		2005-06 Mayor's Budget Rec	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<i>APPROPRIATION ORGANIZATION</i>						
10815 - Inspections						
130340 - Mechanical	77	\$5,087,037	77	\$6,459,717	67	\$5,467,552
130345 - Housing\Inspections	52	\$1,485,773	52	\$3,294,007	35	\$3,327,590
130346 - Buildings	39	\$2,591,912	39	\$3,336,672	36	\$2,686,782
130347 - Zoning	3	\$187,464	3	\$211,699	3	\$161,180
APPROPRIATION TOTAL	171	\$9,352,186	171	\$13,302,095	141	\$11,643,104
11110 - Property Maintenance Enforcement						
130320 - Property Maintenance Enforcement	58	\$7,031,947	58	\$7,150,663	82	\$5,517,725
APPROPRIATION TOTAL	58	\$7,031,947	58	\$7,150,663	82	\$5,517,725
ACTIVITY TOTAL	229	\$16,384,133	229	\$20,452,758	223	\$17,160,829

CITY OF DETROIT
Budget Development for FY 2005-2006
Appropriations - Summary Objects

	2004-05 Redbook	2005-06 Dept Final Request	2005-06 Mayor's Budget Rec
AC1013 - Inspection Services			
<i>A13000 - Buildings and Safety Engineering Depar</i>			
SALWAGESL - Salary & Wages	10,222,602	11,583,182	10,549,641
EMPBENESL - Employee Benefi	5,884,312	8,594,333	5,429,984
OPERSUPSL - Operating Supplie	23,641	49,000	46,278
OPERSVCSL - Operating Service	235,124	225,714	226,414
CAPEQUPSL - Capital Equipmen	10,000	0	0
OTHEXPSSL - Other Expenses	8,454	529	908,512
<i>A13000 - Buildings and Safety Enginee</i>	<i>16,384,133</i>	<i>20,452,758</i>	<i>17,160,829</i>
AC1013 - Inspection Services	16,384,133	20,452,758	17,160,829
Grand Total	16,384,133	20,452,758	17,160,829

BUILDINGS AND SAFETY ENGINEERING (13)

DEMOLITION PROGRAM ACTIVITY INFORMATION

ACTIVITY DESCRIPTION: VACANT HOUSING RESCUE/DEMOLITION ACTIVITY

City of Detroit ordinances require the Department to take action to remedy vacant and/or open structures that are considered a danger to the safety, health and welfare of the general public.

This activity requires staff to be assigned to administrative and operational functions. Under State of Michigan, Public Act 54, certified inspectors investigate, identify, process and recommend action to be taken to abate structures that have conditions dangerous to public safety. Private contractors are utilized to demolish residential and commercial structures found to be a danger to public safety. Private contractors are also utilized to board up and secure those structures that may be candidates for housing rehabilitation programs. Administrative staff let and monitor contracts to demolish buildings that are not viable for rehabilitation while maintaining direct oversight of the program to ensure its compliance with the “Kids, Cops, Clean” initiative.

GOALS:

1. Remediate 2,500 vacant and dangerous structures within the city of Detroit.
2. Survey and/or abate 300 commercials and multi-family type structures.
3. Perform 39,000 inspections on open and dangerous structures
4. Board up 300 structures that are not an imminent danger to the surrounding area or the public safety.
5. Identify 300 structures for rehab in lieu of demolition

MAJOR INITIATIVES FOR FY 2004-05 and FY 2005-06:

To “Grow Detroit” and aid the “Kids, Cops, Clean” initiative, the prioritizing, demolition and abatement of dangerous structures based upon their proximity to schools and other institutions serving children shall receive prime consideration. As such, structures within a 400-yard radius of these institutions will be targeted.

The training of division employees to monitor asbestos regulations (NESHAP) and asbestos-related activities, as mandated by the United States Environmental Protection Agency (EPA) National Emissions Standards for Hazardous Air Pollutants shall also be a division priority.

The monitoring of structures along major thoroughfares and downtown streets to identify those in need of boarding, painting and/or demolition in preparation for major sporting events, such as the 2006 Super Bowl, shall be continued.

PLANNING FOR THE FUTURE FOR FY 2005-06, FY 2006-07 and BEYOND:

Fiscal 05-06 will find the Department routinely performing evaluations of vacant, abandoned and dangerous structures to eliminate blight through rehabilitation or demolition. The Department recognizes demolition as the most extreme remedy to abate dangerous and abandoned structures; therefore, we believe that working to increase the number of structures recommended for various rehabilitation programs would be prudent and helpful to the revitalization of Detroit’s tax base and housing stock. The Department will “Grow Detroit” by increasing the number of structures recommended for rehabilitation by identifying vacant structures earlier in the process, prior to deterioration by vandalism or weather.

BUILDINGS AND SAFETY ENGINEERING (13)

DEMOLITION PROGRAM MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2002-03 Actual	2003-04 Actual	2004-05 Projection	2005-06 Target
Outputs: Units of Activity directed toward Goals:				
Number of commercial/apartments surveyed	85	16	200	300
Number of inspections on dangerous buildings	19	17,004	15,188	13,890
Number of inspections for City Council hearings	4	2352	1,920	1,920
Number of wrecking inspections	12	11,638	10,524	11,920
Number of residential structures boarded-up		50	270	270
Number of commercial structures boarded-up		20	50	50
Outcomes: Results or Impacts of Program Activities				
Number of commercial/apartments abated	3	10	100	200
Number of residential structures removed	730	810	1,100	1,200
Number of commercial structures removed	53	6	100	200
Buildings Demolished	783	816	1,200	1,400
Activity Costs	\$9,456,137	\$6,187,977	\$10,536,644	\$9,000,000

CITY OF DETROIT
Buildings and Safety Engineering Department
Financial Detail by Appropriation and Organization

Demolition - Administration - B&SE	2004-05 Redbook		2005-06 Dept Final Request		2005-06 Mayor's Budget Rec	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Demolition - B&SE						
<i>APPROPRIATION ORGANIZATION</i>						
10829 - Demolition - B&SE						
130071 - Demolition - Administration - B&SE	31	\$10,536,644	31	\$19,068,165	31	\$9,000,000
APPROPRIATION TOTAL	31	\$10,536,644	31	\$19,068,165	31	\$9,000,000
ACTIVITY TOTAL	31	\$10,536,644	31	\$19,068,165	31	\$9,000,000

CITY OF DETROIT
Budget Development for FY 2005-2006
Appropriations - Summary Objects

	2004-05 Redbook	2005-06 Dept Final Request	2005-06 Mayor's Budget Rec
AC2013 - Demolition Administration			
<i>A13000 - Buildings and Safety Engineering Depar</i>			
SALWAGESL - Salary & Wages	1,900,260	1,578,912	1,188,321
EMPBENESL - Employee Benefi	1,075,433	1,163,015	609,419
PROFSVCSL - Professional/Cont	7,404,504	16,101,893	7,129,223
OPERSUPSL - Operating Supplie	67,397	67,397	35,000
OPERSVCSL - Operating Service	89,050	153,186	34,275
OTHEXPSSL - Other Expenses	0	3,762	3,762
<i>A13000 - Buildings and Safety Enginee</i>	<i>10,536,644</i>	<i>19,068,165</i>	<i>9,000,000</i>
AC2013 - Demolition Administration	10,536,644	19,068,165	9,000,000
Grand Total	10,536,644	19,068,165	9,000,000

CITY OF DETROIT
Budget Development for FY 2005-2006
Appropriation Summary - Revenues

	2003-04 Actuals	2004-05 Redbook	2005-06 Dept Final Request	2005-06 Adopted Budget	Variance
A13000 - Buildings and Safety Engineering De					
00006 - Administration and Operations					
413100 - Safety Inspection Charg	(5,723)	0	0	0	0
414125 - Other Licenses,Permits,	(10,693)	0	0	0	0
00006 - Administration and Operations	(16,416)	0	0	0	0
10814 - Administration and Licenses					
447310 - Sales-Salv&Surpl Matl	50	0	0	0	0
447575 - Other Reimburse.-Court	2,824	0	0	0	0
10814 - Administration and Licenses	2,874	0	0	0	0
10817 - Administration and Operations					
411100 - Business Licenses	167,915	1,384,950	1,378,100	1,378,100	(6,850)
413100 - Safety Inspection Charg	9,185,863	11,483,197	17,691,267	14,302,010	2,818,813
413110 - Construction Inspection	145,210	200,000	232,280	200,000	0
413115 - Construction Inspet Ch	50	0	0	0	0
413125 - Construction Insp Chgs	(68)	0	0	0	0
414100 - Trailer Coach Licenses	934	0	0	0	0
414110 - Other Profess-Occup Li	295,867	388,537	374,147	374,147	(14,390)
414125 - Other Licenses,Permits,	11,339,562	11,547,008	9,299,283	10,199,655	(1,347,353)
447370 - Sale-Mfrd & Reproduce	15,477	20,000	20,000	20,000	0
448115 - Other Fees	53,934	0	0	0	0
449125 - Personal Services	(859,624)	0	0	0	0
455115 - Parking Fine Refunds	325	0	0	0	0
455155 - Civil Infraction Fines	139,458	0	2,238,610	2,238,610	2,238,610
474100 - Miscellaneous Receipts	767	0	0	0	0
540105 - General Fund Contributi	4,031,292	0	0	0	0
10817 - Administration and Operations	24,516,962	25,023,692	31,233,687	28,712,522	3,688,830
10815 - Inspections					
455155 - Civil Infraction Fines	0	330,857	0	0	(330,857)
10815 - Inspections	0	330,857	0	0	(330,857)
11110 - Property Maintenance Enforcement					
455155 - Civil Infraction Fines	0	1,227,902	0	0	(1,227,902)
11110 - Property Maintenance Enforce	0	1,227,902	0	0	(1,227,902)
04356 - Nuisance Abatement BG					
432200 - Gts-Comm Dev Block G	453,538	0	0	0	0
04356 - Nuisance Abatement BG	453,538	0	0	0	0
10829 - Demolition - B&SE					

CITY OF DETROIT
Budget Development for FY 2005-2006
Appropriation Summary - Revenues

	2003-04 Actuals	2004-05 Redbook	2005-06 Dept Final Request	2005-06 Adopted Budget	Variance
A13000 - Buildings and Safety Engineering De					
10829 - Demolition - B&SE					
432200 - Gts-Comm Dev Block G	5,892,681	10,536,644	19,068,165	9,000,000	(1,536,644)
10829 - Demolition - B&SE	5,892,681	10,536,644	19,068,165	9,000,000	(1,536,644)
A13000 - Buildings and Safety Engineerin	30,849,639	37,119,095	50,301,852	37,712,522	593,427
Grand Total	30,849,639	37,119,095	50,301,852	37,712,522	593,427

CITY OF DETROIT
MAYOR'S 2005/2006 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

Appropriation	REDBOOK FY 2004	DEPT REQUEST	MAYORS FY 2005
Organization	2005 FTE	FY 2005 2006 FTE	2006 FTE
Classification			
10814 - Administration and Licenses			
130310 - Administration			
Director - Bldg & Safety Eng	1	1	1
Deputy Director - B&SE	1	1	1
General Manager-Bldg & Safety	2	2	2
Dept Info Technology Mgr	1	1	1
Admin Asst GD II - B & SE	2	2	2
Principal Clerk	1	1	1
Senior Clerk	2	2	2
Office Assistant III	2	2	2
Sr Governmental Analyst	1	1	1
Executive Secretary III	1	1	1
Executive Secretary II	1	1	1
Clerk	1	1	1
Total Administration	16	16	16
130312 - Licenses and Permits			
Manager I - Bldgs & Safety Eng	1	1	1
Admin Sprv - License & Permit	1	2	2
Principal Clerk	1	3	3
Senior Clerk	16	17	17
Office Assistant II	7	7	7
Office Assistant III	3	3	3
Senior Teller	4	4	4
Clerk	3	4	4
Comm & Res Lic Investigator	0	1	1
Head Clerk	0	0	1
Sr Comm and Res License Invest	0	1	1
Senior Clerk/Teller	0	3	3
Total Licenses and Permits	36	46	47
130314 - Plan Review			
Head Engineer - B & SE	1	1	1
Sr Assoc Struct Eng - Design	1	1	1

CITY OF DETROIT
MAYOR'S 2005/2006 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

Appropriation	REDBOOK FY 2004	DEPT REQUEST	MAYORS FY 2005
Organization	2005 FTE	FY 2005 2006 FTE	2006 FTE
Classification			
10814 - Administration and Licenses			
130314 - Plan Review			
Sr Asst Arch Eng - Design	1	1	1
Associate Civil Eng - Design	2	2	2
Mechanical Inspector	1	1	1
Plumbing Inspector	1	1	1
Electrical Inspector	1	1	1
Building Inspector	6	6	5
Sr Information Technician	1	1	1
Information Technician	1	1	1
Total Plan Review	16	16	15
Total Administration and Licenses	68	78	78
10815 - Inspections			
130340 - Mechanical			
Chief of Mech Inspect-Interim	1	1	0
Chief of Electrical Inspection	1	1	0
Supervising Boiler Inspector	1	1	1
Supervising Elevator Inspector	1	1	1
Sprv Mechanical Inspector	2	2	2
Supervising Electric Inspector	2	2	2
Electrical Inspector	18	18	16
Boiler Inspector	4	4	4
Mechanical Inspector	22	22	18
Elevator Inspector	6	6	6
Office Management Assistant	1	1	1
Licenses Examiner - Mechanical	1	1	1
Head Clerk	1	1	1
Principal Clerk	1	1	1
Senior Clerk	2	2	2
Service Information Clerk	1	1	0
Office Assistant III	3	3	3
Office Assistant II	6	6	4
Clerk	3	3	2

CITY OF DETROIT
MAYOR'S 2005/2006 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

Appropriation	REDBOOK FY 2004	DEPT REQUEST	MAYORS FY 2005
Organization	2005 FTE	FY 2005 2006 FTE	2006 FTE
Classification			
10815 - Inspections			
130340 - Mechanical			
Chief of Mech & Elec Inspect	0	0	1
Asst Chief of Mech & Elect Ins	0	0	1
Total Mechanical	77	77	67
130345 - Housing\Inspections			
Chief of Plumbing Inspections	1	1	0
Asst Chief - Housing Inspect	1	1	0
Supervising Housing Inspector	4	4	2
Sprv Plumbing Inspector	1	1	1
Housing Inspector	15	15	10
Plumbing Inspector	12	12	11
Head Clerk	1	1	0
Principal Clerk	1	1	1
Senior Clerk	5	5	2
Office Management Assistant	1	1	0
Office Assistant III	1	1	1
Service Information Clerk	1	1	0
Office Assistant II	5	5	3
Clerk	3	3	3
Chief Housing & Plumbing Insp	0	0	1
Total Housing\Inspections	52	52	35
130346 - Buildings			
Chief of Building Inspections	1	1	1
Supervising Bldg Inspector	3	3	3
Building Inspector	20	20	19
Head Clerk	1	1	0
Office Management Assistant	1	1	1
Service Information Clerk	1	1	0
Sr Information Technician	1	1	1
Information Technician	1	1	1
Senior Clerk	2	2	2
Office Assistant III	2	2	2

CITY OF DETROIT
MAYOR'S 2005/2006 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

Appropriation	REDBOOK FY 2004	DEPT REQUEST	MAYORS FY 2005
Organization	2005 FTE	FY 2005 2006 FTE	2006 FTE
Classification			
10815 - Inspections			
130346 - Buildings			
Stenographer	1	1	1
Office Assistant II	3	3	3
Clerk	2	2	2
Total Buildings	39	39	36
130347 - Zoning			
Manager I - Bldgs & Safety Eng	1	1	1
Junior City Planner - Research	1	1	1
Office Assistant III	1	1	1
Total Zoning	3	3	3
Total Inspections	171	171	141
10829 - Demolition - B&SE			
130071 - Demolition - Administration - B&SE			
General Manager-Bldg & Safety	1	1	1
Supervising Bldg Inspector	2	2	2
Building Inspector	8	8	8
Admin Asst GD III	1	1	1
Supervising Title Searcher	1	1	1
Principal Clerk	1	1	1
Office Assistant III	3	3	3
Title Searcher	4	4	4
Office Assistant II	8	8	8
Clerk	1	1	1
Asst Chief - Bldg Inspections	1	1	1
Total Demolition - Administration - B&SE	31	31	31
Total Demolition - B&SE	31	31	31
11110 - Property Maintenance Enforcement			
130320 - Property Maintenance Enforcement			
Manager I - Bldgs & Safety Eng	1	1	1
Supervising Housing Inspector	2	2	4

CITY OF DETROIT
MAYOR'S 2005/2006 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

Appropriation	REDBOOK FY 2004	DEPT REQUEST	MAYORS FY 2005
Organization	2005 FTE	FY 2005 2006 FTE	2006 FTE
Classification			
11110 - Property Maintenance Enforcement			
130320 - Property Maintenance Enforcement			
Chief of Housing Inspections	1	1	1
Building Inspector	10	10	12
Electrical Inspector	1	1	2
Boiler Inspector	1	1	1
Housing Inspector	19	19	19
Elevator Inspector	1	1	1
Mechanical Inspector	2	2	6
Service Information Clerk	3	3	0
Principal Clerk	1	1	1
Clerk	5	5	6
Office Assistant III	2	2	2
Office Assistant II	9	9	13
Principal Clerk	0	0	1
Senior Clerk	0	0	3
Plumbing Inspector	0	0	1
Housing Inspector	0	0	5
Chief of Prop Maint & Municipa	0	0	1
Office Management Assistant	0	0	1
Asst Chief-Housing & Plum Insp	0	0	1
Total Property Maintenance Enforcement	58	58	82
Total Property Maintenance Enforcement	58	58	82
Agency Total	328	338	332